



Registration & Residency Requirements

All new students must register in the school that they will be attending. Returning students will complete on-line verification of demographic information prior to completion of registration at the school of attendance.

When a child is registering in District 204 for the first time, a parent or guardian must provide proof of identity and age by providing one of the following documents:

- original or certified copy of a birth certificate (which will be copied and original returned to parent or guardian),
- valid passport, or
- other record recognized by a court of law.

In addition, the parent or guardian must provide disease immunization records as required by state law, the required physical examination signed by the student's physician, vision examination, and dental examination.

Proof of residency is required for all new students and whenever a change of address occurs.

Additionally, residency verification is conducted on a yearly basis for all District 204 students. For the yearly verification, the district utilizes a 3rd party vendor to verify residency. If a family's residency cannot be verified by the 3rd party vendor, then the family is required to provide 3 varied proofs of residency or address evidence.

To meet the proof of residency requirements, a parent / guardian must submit 3 of the following:

Title Evidence*	Mortgage Statement*	Property Tax Bill*
Illinois Driver's License	Illinois State ID	Home Insurance Policy
Photo Identification	Voter's Registration Card	Home Loan Payment Book
Permanent Resident Card	Bank Account Paperwork	Medical Card
Lease Agreement*	Utility Bill	

*preferred option

Transfer students must provide student records and a "good standing" letter from the transfer school.

The building principal or designee is responsible for collecting this information before enrollment. If you have questions about these documents or other registration and enrollment procedures, please do not hesitate to contact the school office or the IPSD 204 Crouse Education Center at 630.375.3798.